

**TERAVIEW® KEY LAND REGISTRY OFFICES (LRO)/ENFORCEMENT OFFICES (EO) CHANGE REQUEST FORM
(For existing Account Holders only)**

Your application is subject to acceptance by Teranet Inc. and its affiliates ("Teranet"). NOTE: Information collected from this form and the resulting usage of the Authorized Services will be used by Teranet for the purposes of administration of and access to systems, products and services. For questions on collection and use of this information, please contact Teranet at 1-800-208-5263 or 416-360-1190.

Note: Accounts can change their Default Key LRO/EO and Additional LRO(s)/EO(s) on or before September 24th of each year with such changes to take effect on the annual renewal date. Changes with respect to adding Additional Key LRO(s)/EO(s) and changes to the Default Key LRO/EO due to the following will take effect within five (5) business days of receipt of signed Change Request Form.

- **Your organization relocates to another jurisdiction during the subscription term.**
- **Your organization's preferred land registry office was not available upon sign-up to Teraview. This switch must be requested within ninety (90) days of the LRO becoming available. All EOs have been automated, therefore this allowance will only apply to LROs.**

1. ACCOUNT HOLDER INFORMATION – Please complete this section

Account Name (Existing Account Holder only)	Account Number (Existing Account Holder only)		
Account Holder (Business/Firm/Organization/Individual) Legal Name			
Street Address	City	Province	Postal Code
Telephone (Include area code)	Facsimile (Include area code)	Authorized Account Holder Representative Email Address (required to process form)	

2. CHANGE/DELETE KEY LAND REGISTRY OFFICE(S)

	From:	To:
Change default KEY Land Registry Office (LRO):	_____	_____
Delete the following Additional KEY LRO(s):	_____	_____

3. CHANGE/DELETE KEY ENFORCEMENT OFFICE(S)

	From:	To:
Change default KEY Enforcement Office (EO):	_____	_____
Delete the following Additional KEY EO(s):	_____	_____

4. AUTHORIZED ACCOUNT HOLDER REPRESENTATIVE ACKNOWLEDGEMENT (PLEASE PRINT)

FIRST NAME	MIDDLE NAME AND/OR INITIAL	LAST NAME
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By signing below, the Authorized Account Holder Representative confirms that it (i) has verified the accuracy of the information it has provided (ii) agrees to the terms and conditions of the requested Authorized Services which are located at <https://www.teranetexpress.ca/content/tvuser/newcustomer/installv/terms/TV6.pdf> and (iii) use of the Authorized Services must be in accordance with applicable statutes and regulations thereunder and (iv) has authority to bind the Account Holder. I agree to have Teranet debit any processing fees from my Teraview Deposit Account. Sign and send this form to Teranet for its review and acceptance.

X AUTHORIZED ACCOUNT HOLDER REPRESENTATIVE SIGNATURE	DATE (MM/DD/YYYY)
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Requirements Checklist

Note: Accounts can change their Default Key LRO/EO and Additional LRO(s)/EO(s) on or before September 24th of each year with such changes to take effect on the annual renewal date. Changes with respect to adding Additional Key LRO(s)/EO(s) and changes to the Default Key LRO/EO due to the following will take effect within 5 business days of receipt of signed Change Request Form.

Your organization relocates to another jurisdiction during the subscription term.

Your organization's preferred land registry office was not available upon sign-up to Teraview. This switch must be requested within 90 days of the LRO becoming available. All EOs have been automated, therefore this allowance will only apply to LROs.

Section 1 – Account Holder Information:

- Account Name & Account Number (existing Teraview accounts only)
- Firm name, address and contact information

Section 2 – Change/Delete Key Land Registry Office(s):

- Change default KEY LRO From: () To: ()
- Delete the following additional LRO: List the LRO(s) to be removed

Section 3 – Change/Delete Key Enforcement Office(s):

- Change default KEY EO From: () To: ()
- Delete the following additional EO: List the EO(s) to be removed

Section 4 – Authorized Account Holder Representative Acknowledgment:

- Authorized Account Holder Representative's name, signature and date.